


E-mail Communication at St. Bernard School

2009-2010 School Year


Where to find us: Go to the St. Bernard School website (www.sbs-enfield.com) and select the **Teachers/Staff** page from the menu on the left. The screen will look like this:

The screenshot shows the St. Bernard School website in a Windows Internet Explorer browser. The page title is "St. Bernard School - Teachers / Staff". The main content area is titled "Teachers and Staff" and contains a table with the following data:

Grade/Position	Name	Wikispaces	e-mail
Administrator/Secretary	Karen Hogan		
Kindergarten	Susan Taylor		
Grade 1	Karen Carrigan		
Grade 2	Patricia Sagon		
Grade 3	Donna Duperre		
Grade 4	Rose Wormstedt		
Grade 5	Deborah Grout		
Grade 6	Laura Butterfield		
Grade 7	Tammy Cote		
Grade 8	Charlene Mongillo		
Grade 7/8 - Social Studies	Tophie Nowak		
Grade 7/8 - Religion	Joy Renner		
Music	Beth Surapine		
Spanish	Richard Bill Madore		
Art	Edward Furey		
Media Center - Computer	Michelle Lavoie		
Media Center - Library	Sherry Boucher		
Physical Ed	Stephanie Barry		
Custodian	Tim Hughes		
School Nurse	MaryAnn Stroiney, RN BSN		
Website Support	Daniel Lavoie		
Principal	Sr. JoAnn Lewko		

To e-mail your child's teacher: Click on the blue envelope () to the right of his/her name. This will automatically open up an e-mail through your computer's e-mail program, with the teacher's e-mail address already in the "To:" section. Write your e-mail and send it. The teachers will respond in a timely manner.

IMPORTANT: Please do NOT use e-mail for things that require immediate attention (such as changing the way your child is going home at the end of the day.) The teachers spend their entire day actively teaching your children and only check their e-mail accounts before and after school.

Also, please note that the colorful envelope () above and below the Teachers and Staff chart is not for parent use. This is how teachers log in to access their school e-mail accounts, which are hosted by our website.